



Funding and Exchange Rate Currency Form

All Caltech postdoctoral scholars must be paid at least the minimum level established annually, regardless of their funding source.

The purpose of this form is to ensure that external funding meets Caltech's minimum salary requirement. The minimum salary excludes bonuses, relocations, travel and conference expenses, foreign allowances, and benefits.

___ Postdoctoral Scholar

___ Visiting Postdoctoral Scholar Over 3 Months

External funding annual amount excluding bonuses, relocations, travel and conference expenses, foreign allowances, and benefits		Annual Amount:	Currency:
Date of Conversion:	Source Site:	USD Amount:	Conversion Rate:

The currency rate will be reviewed once a year on an anniversary or salary change. Please submit this form with the recommendation to HR in DPM.

Print Name Postdoctoral Scholar or Visiting Postdoctoral Scholar UID

Signature Postdoctoral Scholar or Visiting Postdoctoral Scholar Date

For Division use only	
Division Approver Name	
Division Approver Signature	Date
Division	
Please attach a calculation for this Foreign Exchange Rate.	